

UNITED STATES POSTAL SERVICE

NOTICE OF VACANCY IN ASSIGNMENTS

Post on the bulletin board in your station or unit for the full time of posting as shown on the notice. Please remove at the expiration of the time limit, and retain at your office for 30 days, then destroy.

CLERK & MAIL HANDLER

July 2025 POSTINGS

PHONE OR WEB BIDDING IS MANDATORY FOR ALL APWU & MHU CRAFT EMPLOYEES



Phone or Web Bidding must be used to bid on the assignments(s) described below. (EXCEPT for Best Qualified positions, which have separate instructions) Form 1717A will no longer be accepted for bids.

Any additional correspondence regarding bids, such as letters of applications for Best Qualified positions (unless specified otherwise on the posting), must be faxed (414-270-2086), mailed, or brought to Processing Support (Room 2252), Main Post Office 2nd Floor, 345 W St. Paul Ave, Milwaukee WI 53201-5044, Attn: Bids and Postings.

Under no circumstances will applications be accepted after the date specified.

Any employee desiring to cancel a bid for a posted vacancy must do so no later than the date of the closing of the posting as shown below.

ALL requests for new PIN numbers – follow the instructions on second page.

Allow sufficient time to get your new PIN number through the mail. Yellow (manual) bid cards will be accepted only if BOTH the web and phone bidding systems are not working properly on the LAST DAY of the posting.

CLERK POSTING NUMBER: #372171 MAIL HANDLER POSTING NUMBER: #372168

DATE AND TIME POSTED: JULY 3, 2025 DATE AND TIME TO BE WITHDRAWN: Midnight JULY 12, 2025



JOB BIDDING INFORMATION



Automated bidding is available 24 hrs a day during a posting bidding period.

To bid online go to ➡ <http://liteblue.usps.gov>

Click on the eJob Bidding Quick Link found in 'Employee Apps' on the LiteBlue Homepage or click on 'Access eJob Bidding' on the right side of the LiteBlue 'MY HR' page.

Telephone Job Bidding Options

Job Bidding Phone Line 1-877-477-3273 opt 2

HRSSC Shared Service bidding: 1-877-477-3273 opt 2

PostaLEASE 1-877-477-3273 opt 1

TDD/TTY Line: 1-800-265-7208 or 1-866-265-7505

In addition to the on-line and phone bidding options listed above, you may also visit the Web Bidding Computer Rooms at the MKE P&DC (Room 407 – West End of cafeteria) or the MKE Annex to enter bids directly onto the computer.

- Your EIN (found on your earning statement) and postal PIN number are needed to access any of the automated bidding applications.
- You may quickly reset your postal Pin number by going to <http://liteblue.usps.gov>. Click on the 'click here' or 'Forgot your PIN' links near the bottom of the page, and follow the prompts.
- You may also request a new Pin number through POSTALEASE on the USPS Blue Page at: <http://blue.usps.gov/corporate/empss/welcome.htm>
- If you can't get to a computer, call 877-477-3273 and press 1. When prompted, enter your Employee ID. When prompted for your USPS PIN, pause and then press 2. Your new PIN number will be mailed to your address of record the next business day. In most cases you will receive your Pin number in two business days.
- **BE CAREFUL!** After 3 unsuccessful pin entry attempts the system will lock you out for a 24 hour period. Do not attempt to try again before 24 hours has elapsed or the lock out will be reset to another 24 hours.
- **Difficulties using the system?** Communicate the following information to your Manager or District Local Services:



- **Your name and EIN, Bid Cluster, Craft, and posting number**
- **Which system?** (Phone, Kiosk, Bid Computer)
- **Note any "error" message and at what juncture the error is occurring such as:** Won't accept pin, Call disconnects, Doesn't display posting, etc.

How to Set up your self-service password using the *New Self-Service Profile (SSP) Application*

Have the letter available that was sent (around the middle of April) to your residence.

➔ This letter has instructions and a Temporary Password in the upper right corner.

You will be able to set up your new password on the Self-Service Profile (SSP) Application from **any personal or USPS computer.**

1. Access the SSP Application at www.ssp.usps.gov or via links provided on Blue and LiteBlue.

Reminder, as of April 28, 2014, use your SSP Password for Self Service Web applications; use your USPS Personal Identification Number (PIN) for Self Service IVRs (Interactive Voice Response Systems).

Here's how you log on:

You'll need your Employee ID and USPS Self Service Password to log on to LiteBlue.

- Your Employee ID is easy to find – just look at the top of your earnings statement. It's the 8-digit number printed just above the words "Employee ID."
- Your USPS Self Service Password is the new security standard as of April 28, 2014 that is used to access a variety of USPS self-service applications including LiteBlue. If you have not set up your password in the Self Service Profile (SSP) application or you have forgotten your Self Service Password, [click here](#).

As of April 28, 2014 this application will require a new password instead of the 4-digit PIN.

? Employee ID:

? USPS Password:

Log On

[Forget Your Password?](#)
[Frequently asked questions](#)



Is this Site Secure?

2. Click on the Enter SSP button.

Welcome to Self-Service Profile(SSP)

The portal to the tools for the management of your Self-Service Profile.

Important Information

Self-Service Profile is available to all USPS Employees. Use your employee id and password to access all Self-Service web applications. This is the place to manage your self-service password, PIN, and more.

Enter SSP

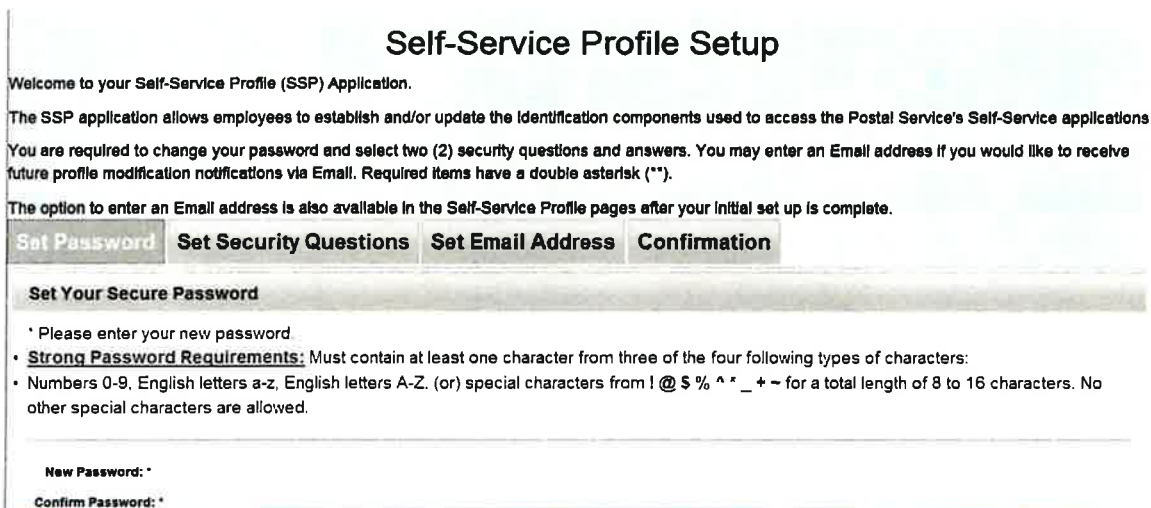
How to Set up your self-service password using the *New Self-Service Profile (SSP) Application*

3. Enter your 8-digit Employee Identification Number (EIN)
Enter your Temporary Password.



The screenshot shows the 'Sign In To SSP' screen. It has a title 'Sign In To SSP' at the top. Below it are two input fields: 'Employee ID' with the value '01234567' and 'Password' with masked characters. A blue 'Sign In' button is below the password field. At the bottom, there is a link 'Forgot Password?'.

Click Sign In. The Self-Service Profile – Initial Setup screen will display.



The screenshot shows the 'Self-Service Profile Setup' screen. It has a title 'Self-Service Profile Setup' at the top. Below it is a welcome message: 'Welcome to your Self-Service Profile (SSP) Application. The SSP application allows employees to establish and/or update the identification components used to access the Postal Service's Self-Service applications. You are required to change your password and select two (2) security questions and answers. You may enter an Email address if you would like to receive future profile modification notifications via Email. Required items have a double asterisk (**). The option to enter an Email address is also available in the Self-Service Profile pages after your initial set up is complete.' Below the text are four tabs: 'Set Password', 'Set Security Questions', 'Set Email Address', and 'Confirmation'. The 'Set Password' tab is selected. Below the tabs is a section titled 'Set Your Secure Password'. It contains instructions: 'Please enter your new password.' and 'Strong Password Requirements: Must contain at least one character from three of the four following types of characters: Numbers 0-9, English letters a-z, English letters A-Z, (or) special characters from ! @ \$ % ^ * _ + = for a total length of 8 to 16 characters. No other special characters are allowed.' Below the instructions are two input fields: 'New Password: *' and 'Confirm Password: *'.

4. Create and confirm your self-service password.
Your self-service password (8 to 16 characters) must contain at least one character from three of the following four types: Numbers 0-9, lowercase English letters a-z, uppercase English letters A-Z, or special characters !@#\$%^*_+~".

Click the Next button.



The screenshot shows the password confirmation screen. It has two input fields: 'New Password: *' and 'Confirm Password: *'. Both fields have masked characters. At the bottom right, there is a blue 'Next' button.

How to Set up your self-service password using the *New Self-Service Profile (SSP) Application*

5. Select two Security Questions and enter you answer to each question.

Click the Next button.

6. Enter and confirm your email address. (Optional)

Click the Next button.

7. The Confirmation Tab will display.

8. The Initial Profile Setup pop-up window will display.

Click OK and the application SSP Profile page will display.

Profile Summary	Manage Password	Manage Email	Manage PIN	Manage Security C
Function	Set	Last Update		
ANSWER # 1	Yes			
ANSWER # 2	Yes			
PASSWORD	Yes			
SECURITY QUESTION # 1	Yes			
SECURITY QUESTION # 2	Yes			
PIN	Yes			

NOTE: Use the Self-Service Profile Application (SSP) to change or reset your USPS PIN.

The 4-digit PIN will still be used to access self-service applications (Job Bidding, Employee Self-Services, leave requests) **using the telephone** via the Interactive Voice Response (IVR) system.

How to use eBidding

Log in to LiteBlue with EIN and Password (created in SSP)

liteblue United States Postal Service

See [www.usps.gov/liteblue](#) for more information. © 2014 USPS

Welcome to LiteBlue

The next generation in employee communications

LiteBlue is here to help you to communicate faster and stay connected. It's packed with the information you want about career development, morale and secure performance, products, retirement — you name it. There's even a place where you can give us feedback. You also have secure access to PostalEASE through LiteBlue to check, and during open season, manage your benefits selections.

Check back often, because LiteBlue will continue to evolve — to transform — and deliver results that serve you better. It's the postal way.

Reminder, as of April 28, 2014, use your SSP Password for Self Service Web applications, and your USPS Personal Identification Number (PIN) for Self Service IVRs (Interactive Voice Response Systems).

Here's how you log on:

You'll need your Employee ID and USPS Self Service Password to log on to LiteBlue.

- Your Employee ID is easy to find — just look at the top of your earnings statement. It's the 8-digit number printed next to the words "Employee ID."
- Your USPS Self Service Password is the new security standard as of April 28, 2014 that is used to access a variety of USPS self service applications including LiteBlue. If you have not set up your password in the Self Service Profile (SSP) application or you have forgotten your Self Service Password, [click here](#).

As of April 28, 2014 this application will require a new password instead of the 4-digit PIN.

Employee ID:

USPS Password:

Log On

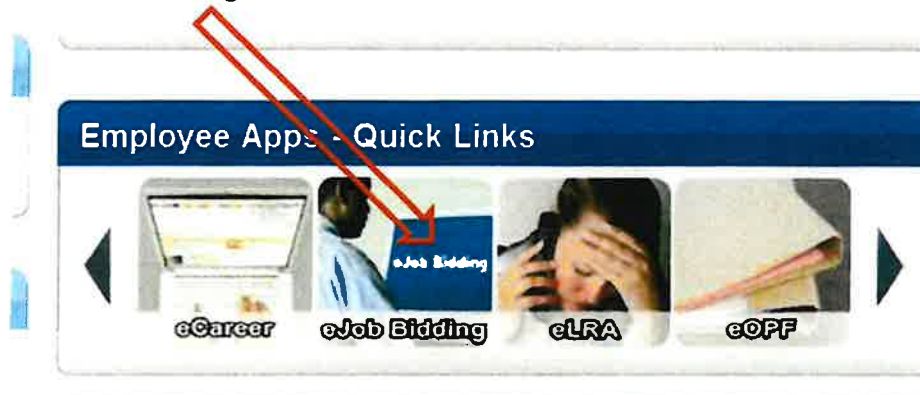
[Forgot Your Password?](#)

[Frequently asked questions](#)



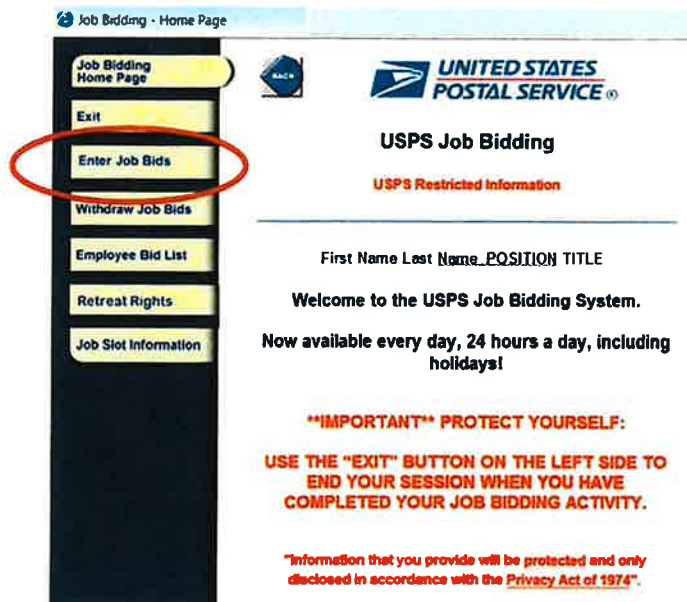
Is this Site Secure?

Click on eBidding in the Featured Quick Links



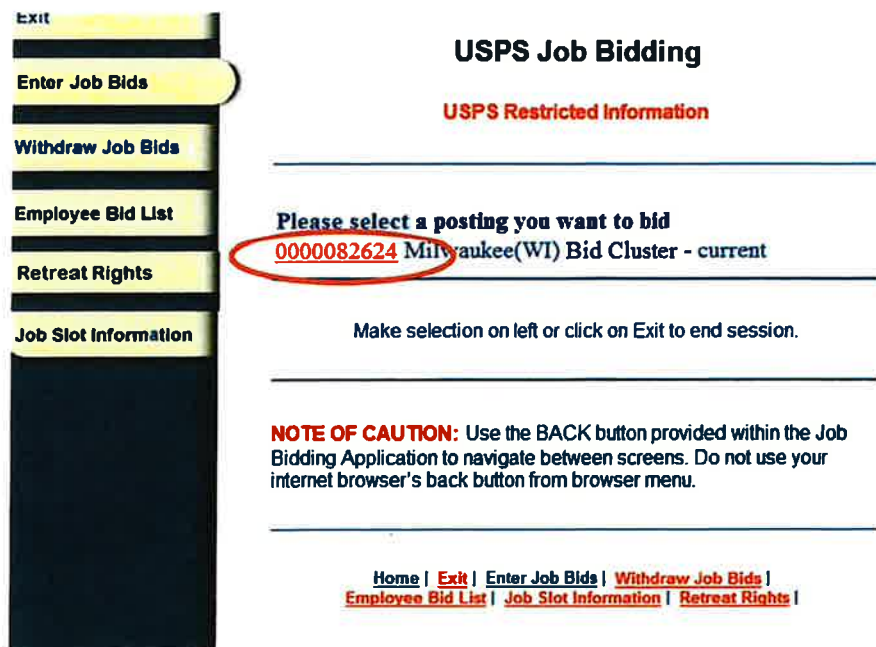
How to use eBidding

Click on Enter Job Bids



Current Open Postings will be shown

Click on the Link (red font Posting number)



How to use eBidding

The next screen shows the list of positions for this posting.

USPS Job Bidding

USPS Restricted Information

First Name Last Name POSITION TITLE

Posting 0000082624 , Milwaukee(WI) Bid Cluster POST OFFICE

Open:05/06/2014, Close:05/14/2014

Check on the box to select each Job Slot you want to bid

Only rows with checkmark will be submitted

Click on the Job Slot Number for detailed display

Submit Job Bids

Cancel

Position Information

Job Slot	Choice	Closer to home	Title	Tour	Level	Bid Status	Reason
<input type="checkbox"/> 70501907	<input type="checkbox"/>	<input type="checkbox"/>	LEAD SALES & SERVICES ASSOCIATE	TOUR II	07		
<input type="checkbox"/> 70508932	<input type="checkbox"/>	<input type="checkbox"/>	MAIL PROCESSING CLERK	TOUR III	06	Outside Bid Cluster / Craft / Section	
<input type="checkbox"/> 70702722	<input type="checkbox"/>	<input type="checkbox"/>	LEAD MAIL PROCESSING CLERK	TOUR I	07		
<input type="checkbox"/> 70757258	<input type="checkbox"/>	<input type="checkbox"/>	SALES SVCS/DISTRIBUTION ASSOC	TOUR II	06		
<input type="checkbox"/> 71058464	<input type="checkbox"/>	<input type="checkbox"/>	MAIL PROCESSING CLERK	TOUR I	06		
<input type="checkbox"/> 71097841	<input type="checkbox"/>	<input type="checkbox"/>	LEAD SALES & SERVICES ASSOCIATE	TOUR II	07		

USPS Job Bidding

USPS Restricted Information

First Name Last Name POSITION TITLE

Posting 0000082624 , Milwaukee(WI) Bid Cluster POST OFFICE

Open:05/06/2014, Close:05/14/2014

Check on the box to select each Job Slot you want to bid

Only rows with checkmark will be submitted

Click on the Job Slot Number for detailed display

Submit Job Bids

Cancel

Position Information

Job Slot	Choice	Closer to home	Title	Tour	Level	Bid Status	Reason
<input type="checkbox"/> 70501907	<input type="checkbox"/>	<input type="checkbox"/>	LEAD SALES & SERVICES ASSOCIATE	TOUR II	07		
<input type="checkbox"/> 70508932	<input type="checkbox"/>	<input type="checkbox"/>	MAIL PROCESSING CLERK	TOUR III	06	Outside Bid Cluster / Craft / Section	
<input type="checkbox"/> 70702722	<input type="checkbox"/>	<input type="checkbox"/>	LEAD MAIL PROCESSING CLERK	TOUR I	07		
<input type="checkbox"/> 70757258	<input type="checkbox"/>	<input type="checkbox"/>	SALES SVCS/DISTRIBUTION ASSOC	TOUR II	06		
<input type="checkbox"/> 71058464	<input type="checkbox"/>	<input type="checkbox"/>	MAIL PROCESSING CLERK	TOUR I	06		
<input type="checkbox"/> 71097841	<input type="checkbox"/>	<input type="checkbox"/>	LEAD SALES & SERVICES ASSOCIATE	TOUR II	07		

Checkmark positions you want to bid on

Indicate choice here

How to use eBidding

To see more information about a position, click on the Position Number. (Scroll down to see details)

Job Slot Detail: 70767268 Click to Open or Close =>

Job Slot: 70767268

Job Title:
SALES,SVCS/DISTRIBUTION ASSOC

Level: 06

Position Type: Full Time

Location:

Tour: TOUR II

Status: Bidding

Qualifications

Examinations **421 SALES AND SERVICES (V3.9)**

Milwaukee WI Bid Cluster **Z-09**

Comments:

Job Schedules

Work Schedule	Week Number	Day of Week	Start Time	End Time
06006024	001	1	06:00	15:00
06006024	001	2	00:00	00:00
06006024	001	3	06:00	15:00
06006024	001	4	00:00	00:00
06006024	001	5	08:00	18:00
06006024	001	6	06:00	15:00

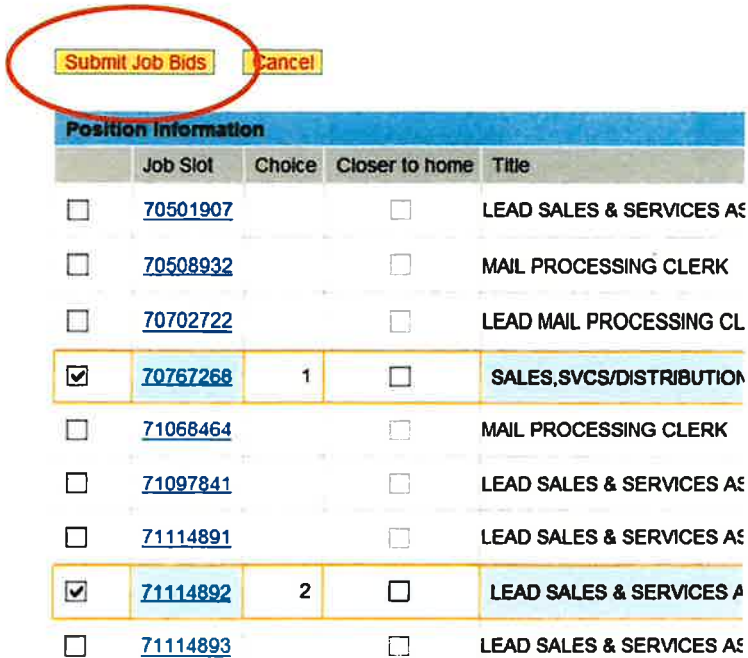
Position Information

Job Slot	Choice	Closer to home	Title	Tour	Level	Bid Status	Reass
<input type="checkbox"/> 70501907	<input type="checkbox"/>	<input type="checkbox"/>	LEAD SALES & SERVICES ASSOCIATE	TOUR II	07		
<input type="checkbox"/> 70508932	<input type="checkbox"/>	<input type="checkbox"/>	MAIL PROCESSING CLERK	TOUR III	06	Outside Bid Clus	
<input type="checkbox"/> 70702722	<input type="checkbox"/>	<input type="checkbox"/>	LEAD MAIL PROCESSING CLERK	TOUR I	07		
<input type="checkbox"/> 70757268	<input checked="" type="checkbox"/>	<input type="checkbox"/>	SALES,SVCS/DISTRIBUTION ASSOC	TOUR II	06		
<input type="checkbox"/> 71068464	<input type="checkbox"/>	<input type="checkbox"/>	MAIL PROCESSING CLERK				
<input type="checkbox"/> 71097841	<input type="checkbox"/>	<input type="checkbox"/>	LEAD SALES & SERVICES ASS				

Checkmark here when the position is closer to home than your current position

How to use eBidding

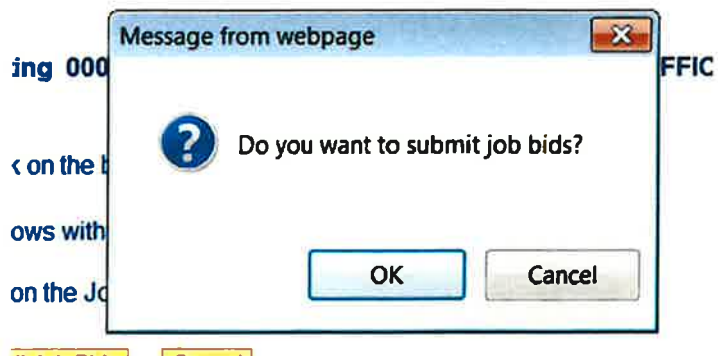
When you have finished bidding, click the Submit Job Bids



The screenshot shows a web interface with a table titled "Position Information". Above the table are two buttons: "Submit Job Bids" (highlighted with a red circle) and "Cancel". The table has five columns: a checkbox, "Job Slot", "Choice", "Closer to home", and "Title". Two rows are selected with checkboxes checked: the row for Job Slot 70767268 (Choice 1) and the row for Job Slot 71114892 (Choice 2).

	Job Slot	Choice	Closer to home	Title
<input type="checkbox"/>	70501907		<input type="checkbox"/>	LEAD SALES & SERVICES AS
<input type="checkbox"/>	70508932		<input type="checkbox"/>	MAIL PROCESSING CLERK
<input type="checkbox"/>	70702722		<input type="checkbox"/>	LEAD MAIL PROCESSING CL
<input checked="" type="checkbox"/>	70767268	1	<input type="checkbox"/>	SALES,SVCS/DISTRIBUTION
<input type="checkbox"/>	71068464		<input type="checkbox"/>	MAIL PROCESSING CLERK
<input type="checkbox"/>	71097841		<input type="checkbox"/>	LEAD SALES & SERVICES AS
<input type="checkbox"/>	71114891		<input type="checkbox"/>	LEAD SALES & SERVICES AS
<input checked="" type="checkbox"/>	71114892	2	<input type="checkbox"/>	LEAD SALES & SERVICES A
<input type="checkbox"/>	71114893		<input type="checkbox"/>	LEAD SALES & SERVICES AS

A window pops up



How to use eBidding

Then your confirmation appears:

You successfully submitted the job bid 70767268!

You successfully submitted the job bid 71114892!

Please check following table for just updated bid statuses

Position Information				
Job Slot	Choice	Closer to home	Bid Status	Bid Status Reason
70767268001		<input type="checkbox"/>	ELG	Eligible
71114892002		<input type="checkbox"/>	ELG	Eligible

Print the page, if desired.

U S POSTAL SERVICE

NOTICE OF VACANCY IN ASSIGNMENTS

Post on the bulletin board in your station or unit for the full time of posting as shown on the notice. Please remove at the expiration of the time limit, and retain at your office for 30 days, then destroy.

**FULL-TIME, PART-TIME REGULAR, & PART-TIME FLEXIBLE EMPLOYEES
FROM ALL CRAFTS ARE ELIGIBLE TO APPLY.**

LEAD AUTOMOTIVE TECHNICIAN

VMF

(P7-08) OCC CODE: 5823-0004

MOTOR VEHICLE CRAFT

July 2025 POSTING

<u>JOB ID NO</u>	<u>ASSIGNMENT</u>	<u>SKILLS</u>	<u>TOUR</u>	<u>OFF DAYS</u>	<u>P/L</u>	<u>VACATED BY</u>
95489059	Milwaukee VMF	943/944	22:45- 7:15 (Tour 1)	SAT/SUN	091	Davis

Best Qualified Manual Posting.

FOLLOW THE INSTRUCTIONS BELOW TO APPLY FOR THIS POSITION:

To be eligible for the position described above you **MUST SUBMIT** a separate letter or a PS Form 991 application or a copy of an eCareer Profile for each Best Qualified position stating in detail how you meet the proficiency requirements of the position per the attached Job Description and Qualification Standards.

Your letter or PS Form 991 application or eCareer Profile for this Best Qualified position must be received **no later than midnight of the closing date** shown below. Letters/applications may be brought, faxed (414-270-2161) or mailed (VMF, PO Box 5005, Milwaukee WI 53201-5005 Attn: Alex Tuskiewicz). Applications may also be scanned via email to alexander.r.tuskiewicz@usps.gov **no later than closing date (Midnight July 12, 2025).**

Any employee desiring to cancel their application for this vacancy must do so in writing preferably no later than the date of closing of the posting as shown below.

Bidders in the same *Occupational Code* are only required to submit a letter of interest and do not need to address the requirements of the position.

ADDITIONAL SELECTION CRITERIA

CURRENT DRIVERS LICENSE IS REQUIRED

EXAMINATION REQUIREMENTS: Applicants must demonstrate clerical and verbal abilities. This must be demonstrated by successful completion of Postal Service Test 943/944.

PHYSICAL REQUIREMENTS:

Applicants must be physically able to perform efficiently the duties of the position.

SELECTION: The above position will be filled on the basis of craft seniority to full-time employees encumbered in duty assignments in the same salary level and same best qualified position, then on the basis of "BEST QUALIFIED", selected in the following order: 1. Motor Vehicle Craft, 2. **Office-Wide, regardless of craft.**

Applicants who qualify under this standard may be required to satisfactorily complete a prescribed training course(s) prior to reassignment or promotion.

Date Posted: July 3, 2025

Date to be Withdrawn: Midnight July 12, 2025

STD JOB DESCRIPTION

U.S.Postal Service

LEAD AUTOMOTIVE TECHNICIAN (P7-09)
OCCUPATION CODE: 5823-0004

FUNCTIONAL PURPOSE:

Serves as a working group leader for lower level technicians and mechanics in a vehicle maintenance facility or an auxiliary garage; personally performs the most complex repairs and maintenance on all types of motor vehicles used in the postal fleet; provides work guidance and direction to lower level employees.

DUTIES AND RESPONSIBILITIES:

1. Diagnoses operating difficulties on a variety of vehicles and performs operational checks on engines; its major supporting systems, parts, components, assemblies; including emissions systems, electrical, computer and electronic controlled components.
2. Performs various computerized and electronic diagnostic tests using specialized equipment; interprets trouble codes and other information from electronic scanners and test analyzers; uses reference materials such as service manuals and wiring schematics to determine operational difficulties, drivability problems and evaluates performance efficiency.
3. Conducts road tests before and after maintenance and repairs; annotates vehicle problems on work orders.
4. Troubleshoots malfunctioning vehicles resulting from road calls and identifies improperly functioning part(s).
5. Conducts vehicle inspections, determines necessary repairs, annotates established estimated repair time (ERT); assigns and schedules work for individual employees or a group of employees engaged in vehicle maintenance.
6. Performs maintenance and repairs resulting from normal preventive maintenance inspections.
7. Provides technical guidance and instructions to mechanics and technicians on more difficult repairs and in the use of specialized computer-aided diagnostic equipment.
8. Maintains, prepares and updates vehicle maintenance records, annotates repairs, labor hours and other relevant data.
9. Assists in training personnel in the repair of vehicles and the use of specialized computer-aided diagnostic equipment.
10. Personally observes and monitors compliance of established safety practices and procedures of vehicle maintenance activities; complies with all postal, local, state, and federal environmental regulations and policies.

SUPERVISION:

Manager, Vehicle Maintenance; Supervisor, Vehicle Maintenance; or other designated supervisor.

SELECTION METHOD:

Senior Qualified

BARGAINING UNIT:

MOTOR VEHICLE

Doc Date: 06/11/2022**Occ Code: 5823-0004**

QUALIFICATIONS

U.S.Postal Service

LEAD AUTOMOTIVE TECHNICIAN (P7-09)
OCCUPATION CODE: 5823-0004

BARGAINING UNIT QUALIFICATION STANDARD5000B
(5823-0004)**LEAD AUTOMOTIVE TECHNICIAN****DOCUMENT DATE:** June 11, 2022**FUNCTION:**

Serves as a working group leader for lower level technicians and mechanics in a vehicle maintenance facility or an auxiliary garage; personally performs the most complex repairs and maintenance on all types of motor vehicles used in the postal fleet; provides work guidance and direction to lower level employees.

DESCRIPTION OF WORK:

See the Standard Position Descriptions for the Occupation Codes given above.

REQUIREMENTS:

This section is composed of the knowledge, skills, and abilities (KSAs) which are required to satisfactorily perform the tasks of the position. Applicants must demonstrate that they possess a sufficient level of each KSA, to include at least minimum competency for senior-qualified positions to enable them to perform these tasks satisfactorily. Applicants demonstrate these levels by describing examples of experience, education, or training, any of which may be non-postal. Ratings are based on the demonstration of the level of possession of each of the KSAs. Failure to demonstrate any KSA is disqualifying.

Ability to troubleshoot and diagnose malfunctions in automotive components or systems refers to a proficiency in observing, testing, analyzing, and isolating sources of trouble in automotive systems or their components, such as, electrical/electronic systems, engine, power train, fuel delivery, suspension, and braking systems through the use of appropriate automotive test equipment.

Ability to use automotive test equipment refers to the knowledge of, and proficiency with, various types of electrical/electronic diagnostic test equipment, such as voltage/amperage testers (VAT), multimeters (VOM), test lights, scanners, gas analyzers, etc.

Ability to make minor and major repairs to automotive components or systems refers to a proficiency in replacing parts, making adjustments, and rebuilding automotive systems or their components, such as electrical/ignition, emissions, fuel delivery, engine, suspensions, power train, braking systems, intake, exhaust, and starting aids.

Ability to prepare paperwork refers to the ability to record information and data to complete forms, such as parts requests and estimated repair time (E.R.T.), as it relates to the operation of a facility.

Ability to work with others refers to the ability to work safely and efficiently in cooperation with fellow employees to perform the duties of the position to include the test and repair of electrical/electronic and mechanical problems using the appropriate diagnostic equipment and/or procedure.

Ability to work without (immediate) supervision refers to the ability to perform safely and efficiently the duties of the position, such as planning and executing work activities without direct supervision.

EXAMINATION REQUIREMENTS:

Applicants must successfully complete Postal Service's Test 943 and Test 944.

Effective June 11, 2022, Exam 941 Automotive Bench Test is suspended until further notice.

PHYSICAL REQUIREMENTS:

Applicants must be physically able to perform efficiently the duties of the position.

TRAINING REQUIREMENTS:

Applicants who qualify under this standard may be required to satisfactorily complete a prescribed training course(s) prior to reassignment or promotion.

ADDITIONAL PROVISIONS:

At the time of appointment, applicants must have a valid driver's license from the state in which they live. Applicants must also demonstrate and maintain a safe driving record. Applicants selected under this qualification standard must successfully complete the required Vehicle Familiarization and Safe Operation training, including demonstration of the ability to safely drive a vehicle of the type used on the job.

Doc Date: 06/11/2022**Occ Code: 5823-0004**

STD JOB DESCRIPTION

U.S.Postal Service

GENERAL CLERK (P7-06)
OCCUPATION CODE: 2340-01XX

FUNCTIONAL PURPOSE:

Performs a variety of office clerical duties using postal knowledges or experience at a post office or installation such as a transfer office, station, AMF, etc.

DUTIES AND RESPONSIBILITIES:

1. Maintains information books, manuals, transportation schedules, directories of post offices, etc., with information furnished by Headquarters, regional office, or others such as may be found in a scheme examination program at a post office, or in compiling schedules at a truck terminal.
2. Provides routine information to the public concerning postal rates, mailing information, etc. when no other source of information is available, such as information pertaining to the examination program.
3. Adjusts minor service complaints, referring others to the appropriate superior.
4. Verifies time records, keeps records of carfare expenditures, registered, insured and C.O.D. mail, and completes such reports as required.
5. Prepares holiday, compensatory time and daily work schedules, and maintains the necessary records for leave assignments in accordance with instructions and information furnished by a supervisor.
6. Distributes mail in accordance with established schemes.
7. Corrects and maintains mailing lists, indicating the correct ZIP Code and mailing address, which requires a thorough knowledge of a primary scheme.
8. In addition, may perform but not for substantial periods of time, any of the following duties: types correspondence and memoranda from rough drafts, general information, etc.; operates copy machines; files copies of correspondence; performs duties at a public window.

SUPERVISION:

Supervisor of unit to which assigned.

SELECTION METHOD:

Senior Qualified

BARGAINING UNIT:

CLERK

KEY POSITION REFERENCE:

KP-0013

Doc Date: 11/02/1994**Occ Code: 2340-01XX**

QUALIFICATIONS

U.S.Postal Service

**GENERAL CLERK (P7-06)
OCCUPATION CODE: 2340-01XX**

**BARGAINING UNIT QUALIFICATION STANDARD
Q2340v**

(2340-01XX)
GENERAL CLERK

DOCUMENT DATE: MARCH 16, 2019**FUNCTION:**

Performs a variety of office clerical duties utilizing postal knowledge or experience at a post office or installation such as a transfer office, station, AMF, etc.

DESCRIPTION OF WORK:

See the Standard Position Description for the Occupation Code given above.

KNOWLEDGE, SKILLS, & ABILITIES REQUIREMENTS:

This section is composed of Knowledge, Skills, and Abilities (KSAs) which are required to satisfactorily perform the tasks of the position. Applicants must demonstrate that they possess a sufficient level of each KSA, to include at least minimum competency for senior-qualified positions to enable them to perform these tasks satisfactorily. Applicants demonstrate these levels by describing examples of experience, education, or training, any of which may be non-postal. Ratings are based on the demonstration of the level of possession of each of the KSAs. Failure to demonstrate any KSA is disqualifying.

1. Knowledge of postal regulations and procedures governing the use of mails
2. Ability to maintain records and prepare reports.
3. Ability to interpret instructions and specifications.
4. Ability to perform basic arithmetic computations.
5. Ability to analyze, explain, and apply laws, regulations, rulings, and procedures pertinent to the work to be performed.

EXAMINATION REQUIREMENTS:

Applicants must successfully complete the Virtual Entry Assessment CS (477).

PHYSICAL REQUIREMENTS:

Applicants must be able to perform the physical requirements of the position with or without reasonable accommodation.

Doc Date: 03/16/2019**Occ Code: 2340-01XX**

R0206
BC568846 Milwaukee(WI) Bid Clu
XCPMG0

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 07/02/2025 07:59:34
Page: 1 of 17

THE UNITED STATES POSTAL SERVICE PROVIDES REASONABLE ACCOMMODATIONS TO QUALIFIED INDIVIDUALS WITH DISABILITIES. IF YOU NEED A REASONABLE ACCOMMODATION FOR ANY PART OF THE APPLICATION, BIDDING, INTERVIEW, AND/OR SELECTION PROCESS, PLEASE CONTACT THE OFFICE IDENTIFIED ON THE VACANCY ANNOUNCEMENT. THE DECISION ON GRANTING REASONABLE ACCOMMODATION WILL BE ON A CASE-BY-CASE BASIS.

For retirement purposes, NTFT assignments of less than 40 hours a week are considered part-time work

Posting No: 372171 Clerk

Opening Date : 07/03/2025 Closing Date : 07/12/2025

JOB ID: 21396428 2320-0001 SALES AND SERVICES KP0013 P7 06 TOUR II LDC:45 EG:1=Full Time
ASSOCIATE

Bidding Vacant 01016063 BAY VIEW STA OPRNS UNIT BAY VIEW SAINT FRANCIS Clerks - NonHQ

JOB SLOT COMMENTS: Position is a city wide pool clerk domiciled out of the Main Office Window. Variable work schedule, will assume days off and schedule of position relieving. Must have valid drivers license.

QUALIFICATIONS : VALID STATE DRIVER'S LICENSE
421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0930-1830-60L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	09:30	18:30	060	09:30	18:30	060	09:30	18:30	060	09:30	18:30	060	09:30	18:30	060

POSTING COMMENTS :

VACATED BY : Debra Spann EMP ID: 5057 ON DATE: 05/02/2025

JOB ID: 95479123 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:43 EG:1=Full Time
ASSOC

Bidding Vacant 01016064 BRADLEY STA OPRNS UNIT BRADLEY CARRIER ANNEX Clerks - NonHQ

JOB SLOT COMMENTS: CMS Job Slot ID: 8789038

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION: BRADLEY

WORK SCHEDULE: 0430-1330-60L-Su-WeS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
04:30	13:30	060	OFF	OFF	OFF	04:30	13:30	060	04:30	13:30	060	OFF	OFF	OFF	04:30	13:30	060	04:30	13:30	060

POSTING COMMENTS :

VACATED BY : Clinetta Merriweather EMP ID: 4685 ON DATE: 05/30/2025

R0206
BC568846 Milwaukee(WI) Bid Clu
XCPMG0

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 07/02/2025 07:59:34
Page: 2 of 17

JOB ID: 70964233 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:48 EG:2=Non-Trad
ASSOC
Bidding Vacant 21097727 SEQUOIA FIN STA SEQUOIA Flex Clerks -
NonHQ

JOB SLOT COMMENTS:

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION: BRADLEY

WORK SCHEDULE: 0600-1500-60L-Su-TuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
06:00	15:00	060	OFF	OFF	OFF	06:00	15:00	060	OFF	OFF	OFF	06:00	15:00	060	06:00	15:00	060	06:00	15:00	060

POSTING COMMENTS :

VACATED BY : RITA JOHNSON EMP ID: 621 ON DATE: 06/27/2025

JOB ID: 95721862 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:43 EG:1=Full Time
ASSOC
Bidding Vacant 01016067 GREENFIELD BR OPRNS UNIT GREENFIELD Clerks -
NonHQ

JOB SLOT COMMENTS: Must pass schemes and window training

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION: GREENFIELD

WORK SCHEDULE: 0400-1300-60L-Su-WeS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
04:00	13:00	060	OFF	OFF	OFF	04:00	13:00	060	04:00	13:00	060	OFF	OFF	OFF	04:00	13:00	060	04:00	13:00	060

POSTING COMMENTS :

VACATED BY : Michael Van Pool EMP ID: 4265 ON DATE: 05/30/2025

JOB ID: 95758463 2320-0009 LEAD SALES & SERVICES KP0013 P7 07 TOUR II LDC:45 EG:1=Full Time
ASSOCIATE
Bidding Vacant 01016425 HAMPTON STA OPRNS UNIT HAMPTON Clerks -
NonHQ

JOB SLOT COMMENTS: MUST HAVE ONE YEAR WINDOW CLERK EXPERIENCE TO BE ELIGIBLE
CMS Job Slot ID: 8475866

QUALIFICATIONS :

SECTION: HAMPTON

WORK SCHEDULE: 0900-1800-60L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	09:00	18:00	060	09:00	18:00	060	09:00	18:00	060	09:00	18:00	060	09:00	18:00	060

POSTING COMMENTS :

VACATED BY : DARQUITA MOORE EMP ID: 7570 ON DATE: 06/27/2025

R0206

BC568846 Milwaukee(WI) Bid Clu
XCPMG0HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICEREQUESTED: 07/02/2025 07:59:34
Page: 3 of 17

JOB ID: 71608781 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:12 EG:1=Full Time
Bidding Vacant 01019919 A FSM T I MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AFSM-T1-WU 190

QUALIFICATIONS :

SECTION: FSM NON-SCHEME T1

WORK SCHEDULE: 2200-0630-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	22:00	06:30	030	22:00	06:30	030	22:00	06:30	030	22:00	06:30	030	22:00	06:30	030

POSTING COMMENTS :

VACATED BY : MICKEY ROBINSON EMP ID: 9060 ON DATE: 04/15/2025

JOB ID: 71236187 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:12 EG:1=Full Time
Bidding Vacant 01019910 FSM TOUR II MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AFSM-T2-WU 285

QUALIFICATIONS :

SECTION: FSM NON-SCHEME T2

WORK SCHEDULE: 0600-1430-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	06:00	14:30	030	06:00	14:30	030	06:00	14:30	030	06:00	14:30	030	06:00	14:30	030	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : KAEAL KINCAID EMP ID: 5146 ON DATE: 05/30/2025

JOB ID: 71236194 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:12 EG:1=Full Time
Bidding Vacant 01019910 FSM TOUR II MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AFSM-T2-WU 285

QUALIFICATIONS :

SECTION: FSM NON-SCHEME T2

WORK SCHEDULE: 0600-1430-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
06:00	14:30	030	06:00	14:30	030	OFF	OFF	OFF	OFF	OFF	OFF	06:00	14:30	030	06:00	14:30	030	06:00	14:30	030

POSTING COMMENTS :

VACATED BY : GWENDOLYN GILLESPIE EMP ID: 9230 ON DATE: 06/27/2025

R0206
BC568846 Milwaukee(WI) Bid Clu
XCPMG0

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 07/02/2025 07:59:34
Page: 4 of 17

JOB ID: Z1236198 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:12 EG:1=Full Time
Bidding Vacant 01019910 FSM TOUR II MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AFSM-T2-WU 285

QUALIFICATIONS :

SECTION: FSM NON-SCHEME T2

WORK SCHEDULE: 0600-1430-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	06:00	14:30	030	06:00	14:30	030	06:00	14:30	030	06:00	14:30	030	06:00	14:30	030

POSTING COMMENTS :

VACATED BY : Jill Brunner EMP ID: 3038 ON DATE: 05/30/2025

JOB ID: Z159465Z 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:12 EG:1=Full Time
Bidding Vacant 01019910 FSM TOUR II MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AFSM-T2-WU 285

QUALIFICATIONS :

SECTION: FSM NON-SCHEME T2

WORK SCHEDULE: 0600-1430-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
06:00	14:30	030	06:00	14:30	030	06:00	14:30	030	06:00	14:30	030	OFF	OFF	OFF	OFF	OFF	OFF	06:00	14:30	030

POSTING COMMENTS :

VACATED BY : JASMINE LLOYD EMP ID: 1391 ON DATE: 05/30/2025

JOB ID: Z0503148 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:11 EG:1=Full Time
Bidding Vacant 01016694 AUTO OCR BCS OPRNS C TOUR I MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T1-WU 129

QUALIFICATIONS :

SECTION: LETTER AUTOMATION

WORK SCHEDULE: 2200-0630-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	22:00	06:30	030	22:00	06:30	030	22:00	06:30	030	22:00	06:30	030	22:00	06:30	030	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : TIKKI MITCHELL EMP ID: 4056 ON DATE: 05/30/2025

R0206
BC568846 Milwaukee(WI) Bid Clu
XCPMG0

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 07/02/2025 07:59:34
Page: 5 of 17

JOB ID: 21152716 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:11 EG:1=Full Time
Bidding Vacant 01016694 AUTO OCR BCS OPRNS C TOUR I MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T1-WU 129

QUALIFICATIONS :

SECTION: LETTER AUTOMATION

WORK SCHEDULE: 2200-0630-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
22:00	06:30	030	22:00	06:30	030	22:00	06:30	030	22:00	06:30	030	OFF	OFF	OFF	OFF	OFF	OFF	22:00	06:30	030

POSTING COMMENTS :

VACATED BY : MARVIN LANE EMP ID: 7233 ON DATE: 10/30/2024

JOB ID: 72833200 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:11 EG:1=Full Time
Bidding Vacant 01016694 AUTO OCR BCS OPRNS C TOUR I MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T1-WU 130

QUALIFICATIONS :

SECTION: LETTER AUTOMATION

WORK SCHEDULE: 2200-0630-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	22:00	06:30	030	22:00	06:30	030	22:00	06:30	030	22:00	06:30	030	22:00	06:30	030

POSTING COMMENTS :

VACATED BY : GEORGE NOBLE EMP ID: 8776 ON DATE: 06/27/2025

JOB ID: 72833201 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:11 EG:1=Full Time
Bidding Vacant 01016694 AUTO OCR BCS OPRNS C TOUR I MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T1-WU 129

QUALIFICATIONS :

SECTION: LETTER AUTOMATION

WORK SCHEDULE: 2200-0630-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
22:00	06:30	030	22:00	06:30	030	22:00	06:30	030	22:00	06:30	030	22:00	06:30	030	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : MARCIA MCKINNEY EMP ID: 5808 ON DATE: 06/13/2025

R0206

BC568846 Milwaukee(WI) Bid Clu
XCPMG0

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 07/02/2025 07:59:34
Page: 6 of 17

JOB ID: **73205774** 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:11 EG:1=Full Time
Bidding Vacant 01016467 OCR/BCS OPRNS UNIT MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T1-WU 130 (ADDITIONAL F1 STAFFING MOU DATED JULY 27, 2022)

QUALIFICATIONS :

SECTION: LETTER AUTOMATION

WORK SCHEDULE: 2200-0630-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
22:00	06:30	030	22:00	06:30	030	22:00	06:30	030	22:00	06:30	030	22:00	06:30	030	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : PARIS MURRAY

EMP ID: 5660

ON DATE: 05/30/2025

JOB ID: **73206183** 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:11 EG:1=Full Time
Bidding Vacant 01016694 AUTO OCR BCS OPRNS C TOUR I MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T1-WU-129 (ADDITIONAL F1 STAFFING MOU DATED JULY 27, 2022)

QUALIFICATIONS :

SECTION: LETTER AUTOMATION

WORK SCHEDULE: 2200-0630-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
22:00	06:30	030	22:00	06:30	030	22:00	06:30	030	OFF	OFF	OFF	OFF	OFF	OFF	22:00	06:30	030	22:00	06:30	030

POSTING COMMENTS :

VACATED BY : KYLIA HARRIS

EMP ID: 952

ON DATE: 05/30/2025

JOB ID: **95481211** 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR I LDC:11 EG:1=Full Time
Bidding Vacant 01016693 AUTO OCR BCS OPRN B TOUR I MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T1-WU 128

QUALIFICATIONS :

SECTION: LETTER AUTOMATION

WORK SCHEDULE: 2200-0630-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
22:00	06:30	030	22:00	06:30	030	22:00	06:30	030	22:00	06:30	030	22:00	06:30	030	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : KEYANA HOLLEY

EMP ID: 5774

ON DATE: 06/27/2025

R0206
BC568846 Milwaukee(WI) Bid Clu
XCPMG0

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 07/02/2025 07:59:34
Page: 7 of 17

JOB ID: Z1236150 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:11 EG:1=Full Time
Bidding Vacant 01019539 OCR/BCS OPERN UNIT T II MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T2-WU 294

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T2

WORK SCHEDULE: 0600-1430-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
06:00	14:30	030	OFF	OFF	OFF	OFF	OFF	OFF	06:00	14:30	030	06:00	14:30	030	06:00	14:30	030	06:00	14:30	030

POSTING COMMENTS :

VACATED BY : Elton Stream EMP ID: 2720 ON DATE: 06/27/2025

JOB ID: Z1236151 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:11 EG:1=Full Time
Bidding Vacant 01019539 OCR/BCS OPERN UNIT T II MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T2-WU 294

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T2

WORK SCHEDULE: 0600-1430-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	06:00	14:30	030	06:00	14:30	030	06:00	14:30	030	06:00	14:30	030	06:00	14:30	030	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : Terri Moses EMP ID: 138 ON DATE: 06/27/2025

JOB ID: Z1236152 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:11 EG:1=Full Time
Bidding Vacant 01019539 OCR/BCS OPERN UNIT T II MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T2-WU 294

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T2

WORK SCHEDULE: 0600-1430-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
06:00	14:30	030	06:00	14:30	030	06:00	14:30	030	OFF	OFF	OFF	OFF	OFF	OFF	06:00	14:30	030	06:00	14:30	030

POSTING COMMENTS :

VACATED BY : Elton Stream EMP ID: 2720 ON DATE: 05/30/2025

R0206
BC568846 Milwaukee(WI) Bid Clu
XCPMG0

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 07/02/2025 07:59:34
Page: 8 of 17

JOB ID: **72607772** 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:11 EG:1=Full Time
Bidding Vacant 01019539 OCR/BCS OPERN UNIT T II MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T2-WU 294

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T2

WORK SCHEDULE: 0600-1430-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
06:00	14:30	030	06:00	14:30	030	OFF	OFF	OFF	OFF	OFF	OFF	06:00	14:30	030	06:00	14:30	030	06:00	14:30	030

POSTING COMMENTS :

VACATED BY : Beverly Crawford EMP ID: 1943 ON DATE: 05/30/2025

JOB ID: **70785476** 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:17 EG:1=Full Time
Bidding Vacant 21080289 AUTO AFCS TOUR III MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T3-WU 394; PRIMARY JOB ASSIGNMENT AFCS

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T3

WORK SCHEDULE: 1430-2300-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
14:30	23:00	030	14:30	23:00	030	OFF	OFF	OFF	OFF	OFF	OFF	14:30	23:00	030	14:30	23:00	030	14:30	23:00	030

POSTING COMMENTS :

VACATED BY : LASHANDA ANDERSON EMP ID: 4204 ON DATE: 06/27/2025

JOB ID: **71115554** 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01016482 AUTO EAST END TOUR III MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T3-WU 397

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T3

WORK SCHEDULE: 1300-2130-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
13:00	21:30	030	13:00	21:30	030	13:00	21:30	030	13:00	21:30	030	OFF	OFF	OFF	OFF	OFF	OFF	13:00	21:30	030

POSTING COMMENTS :

VACATED BY : BRANDY SUMLER EMP ID: 3901 ON DATE: 05/30/2025

R0206
BC568846 Milwaukee(WI) Bid Clu
XCPMG0

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 07/02/2025 07:59:34
Page: 9 of 17

JOB ID: 71342395 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:17 EG:1=Full Time
Bidding Vacant 21080289 AUTO AFCS TOUR III MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T3-WU 394; Primary Job Assignment AFCS

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T3

WORK SCHEDULE: 1400-2230-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	OFF	OFF	OFF	OFF	OFF	OFF	14:00	22:30	030	14:00	22:30	030

POSTING COMMENTS :

VACATED BY : Terry Jackson EMP ID: 5888 ON DATE: 06/27/2025

JOB ID: 72611179 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01016482 AUTO EAST END TOUR III MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T3-WU 397

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T3

WORK SCHEDULE: 1300-2130-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
13:00	21:30	030	13:00	21:30	030	13:00	21:30	030	13:00	21:30	030	OFF	OFF	OFF	OFF	OFF	OFF	13:00	21:30	030

POSTING COMMENTS :

VACATED BY : JERMAINE HENDERSON EMP ID: 7609 ON DATE: 05/30/2025

JOB ID: 73205768 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01016791 AUTO CENTRAL TOUR III MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T3 WU 395 (ADDITIONAL F1 STAFFING MOU DATED JULY 27, 2022)

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T3

WORK SCHEDULE: 1400-2230-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : DANIELLE ZIENTEK EMP ID: 5316 ON DATE: 05/30/2025

R0206
BC568846 Milwaukee(WI) Bid Clu
XCPMG0

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 07/02/2025 07:59:34
Page: 10 of 17

JOB ID: 95513978 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01016791 AUTO CENTRAL TOUR III MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T3-WU 395

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T3

WORK SCHEDULE: 1300-2130-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	13:00	21:30	030	13:00	21:30	030	13:00	21:30	030	13:00	21:30	030	13:00	21:30	030	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : JOSE GONZALEZ EMP ID: 5302 ON DATE: 05/30/2025

JOB ID: 95701263 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01016791 AUTO CENTRAL TOUR III MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: AUTO-T3-WU 391

QUALIFICATIONS :

SECTION: OCR/BCS/DBCS/LMLM T3

WORK SCHEDULE: 1400-2230-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : SOREA APPLING EMP ID: 7541 ON DATE: 06/27/2025

JOB ID: 70385307 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:14 EG:1=Full Time
Bidding Vacant 01016794 MANUAL LOOP NIXIE PARS T III MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: OUTG-POUCH-EXP-LTRS-T3-WU 356

QUALIFICATIONS :

SECTION: OUTG/POUCH&EXPT3LETTERS

WORK SCHEDULE: 1600-0030-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
16:00	00:30	030	OFF	OFF	OFF	OFF	OFF	OFF	16:00	00:30	030	16:00	00:30	030	16:00	00:30	030	16:00	00:30	030

POSTING COMMENTS :

VACATED BY : TAYLOR LEWIS EMP ID: 9405 ON DATE: 05/30/2025

R0206
BC568846 Milwaukee(WI) Bid Clu
XCPMG0

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 07/02/2025 07:59:34
Page: 11 of 17

JOB ID: 70385320 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:14 EG:1=Full Time
Bidding Vacant 01016794 MANUAL LOOP NIXIE PARS T III MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: OUTG-POUCH-EXP-LTRS-T3-WU 356

QUALIFICATIONS :

SECTION: OUTG/POUCH&EXPT3LETTERS

WORK SCHEDULE: 1400-2230-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
14:00	22:30	030	OFF	OFF	OFF	OFF	OFF	OFF	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030	14:00	22:30	030

POSTING COMMENTS :

VACATED BY : MYLA BRADFORD EMP ID: 4636 ON DATE: 06/04/2025

JOB ID: 74153635 2315-7153 LEAD MAIL PROCESSING CLERK KP0013 P7 07 TOUR III LDC:11 EG:1=Full Time
Bidding Vacant 01016794 MANUAL LOOP NIXIE PARS T III MILWAUKEE Clerks -
NonHQ

JOB SLOT COMMENTS: OUTG/POUCH&EXPT3LETT-T3- WU 356 - 1 YEAR OF MAIL PROCESSING EXPERIENCE
REQUIRED -ASSIGNMENT AREA MANUAL LETTERS/TIMEKEEPING DUTIES IN TACS

QUALIFICATIONS :

SECTION: OUTG/POUCH&EXPT3LETTERS

WORK SCHEDULE: 1300-2130-30L-Tu-WeS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
13:00	21:30	030	13:00	21:30	030	13:00	21:30	030	OFF	OFF	OFF	OFF	OFF	OFF	13:00	21:30	030	13:00	21:30	030

POSTING COMMENTS :

VACATED BY : Robert Montgomery EMP ID: 6727 ON DATE: 05/30/2025

JOB ID: 95602466 2340-01XX GENERAL CLERK KP0013 P7 06 LDC:78 EG:1=Full Time
Bidding Vacant 01019074 BUSINESS MAIL ACCEPTANCE WISCONSIN UNIT Clerks -
NonHQ

JOB SLOT COMMENTS: General Clerk BMEU See job description for requirements.

QUALIFICATIONS :

SECTION: BME T2

WORK SCHEDULE: 0730-1600-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	07:30	16:00	030	07:30	16:00	030	07:30	16:00	030	07:30	16:00	030	07:30	16:00	030

POSTING COMMENTS :

VACATED BY : Rick Bystra EMP ID: 6954 ON DATE: 04/30/2025

R0206
BC568846 Milwaukee(WI) Bid Clu
XCPMG0

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 07/02/2025 07:59:34
Page: 12 of 17

JOB ID: Z3235333 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR II LDC:14 EG:1=Full Time
Bidding Vacant 01016989 OUTG DOCK GEN/CLK TOUR II OAK CREEK Clerks -
NonHQ

JOB SLOT COMMENTS: OC PDC-OUTG-T2-WU 068, PRIMARY DUTIES INCLUDE HAZMAT DUTIES; WILL
COMPLETE SAFETY AND HAZMAT TRAINING/AVIATION SECURITY

QUALIFICATIONS :

SECTION: MMPA OUTG CLK T2

WORK SCHEDULE: 0800-1630-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
08:00	16:30	030	OFF	OFF	OFF	OFF	OFF	OFF	08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	08:00	16:30	030

POSTING COMMENTS :

VACATED BY : CATERRICKA HARRIS EMP ID: 2667 ON DATE: 06/27/2025

JOB ID: Z3205760 2315-0063 MAIL PROCESSING CLERK KP0013 P7 06 TOUR III LDC:14 EG:1=Full Time
Bidding Vacant 01016990 OUTG CLERKS MH T III OAK CREEK Clerks -
NonHQ

JOB SLOT COMMENTS: OC PDC-OUTG-T3-WU 075; ADDITIONAL DUTIES INCLUDE HAZMAT DUTIES; WILL
COMPLETE SAFETY AND HAZMAT TRAINING (ADDITIONAL F1 STAFFING MOU DATED
JULY 27, 2022)

QUALIFICATIONS :

SECTION: MMPA OUTG CLK T3

WORK SCHEDULE: 1630-0100-30L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	16:30	01:00	030	16:30	01:00	030	16:30	01:00	030	16:30	01:00	030	16:30	01:00	030

POSTING COMMENTS :

VACATED BY : DANIELLE DOCKERY EMP ID: 6542 ON DATE: 06/13/2025

JOB ID: Z0809074 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR II LDC:13 EG:1=Full Time
Bidding Vacant 01016985 SPBS TOUR II OAK CREEK Clerks -
NonHQ

JOB SLOT COMMENTS: OC PDC-APBS-T2-WU 061

QUALIFICATIONS : SPBS DEXTERITY

SECTION: MMPA/SPBS OPRN T2

WORK SCHEDULE: 0800-1630-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : Peggy Wishman EMP ID: 5847 ON DATE: 05/30/2025

R0206
BC568846 Milwaukee(WI) Bid Clu
XCPMG0

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 07/02/2025 07:59:34
Page: 13 of 17

JOB ID: 70969318 2315-7153 LEAD MAIL PROCESSING KP0013 P7 07 TOUR II LDC:13 EG:1=Full Time
CLERK

Bidding Vacant 01016985 SPBS TOUR II OAK CREEK Clerks -
NonHQ

JOB SLOT COMMENTS: OD-PDC-APBS-T2-WU 061; 1 Year of Mail Processing Experience Required;
Principal Assignment Area APBS

QUALIFICATIONS : SPBS DEXTERITY

SECTION: MMPA/SPBS OPRN T2

WORK SCHEDULE: 0800-1630-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : STEPHANIE MILLER EMP ID: 8071 ON DATE: 05/30/2025

JOB ID: 71170457 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR II LDC:13 EG:1=Full Time
Bidding Vacant 01016985 SPBS TOUR II OAK CREEK Clerks -
NonHQ

JOB SLOT COMMENTS: OC PDC-APBS-T2-WU 061

QUALIFICATIONS : SPBS DEXTERITY

SECTION: MMPA/SPBS OPRN T2

WORK SCHEDULE: 0800-1630-30L-Sa-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : TAKAITA EMP ID: 6195 ON DATE: 05/30/2025

CONLEY-BURRELL

JOB ID: 71316368 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR II LDC:13 EG:1=Full Time
Bidding Vacant 01016985 SPBS TOUR II OAK CREEK Clerks -
NonHQ

JOB SLOT COMMENTS: OC PDC-APBS-T2-WU 061

QUALIFICATIONS : SPBS DEXTERITY

SECTION: MMPA/SPBS OPRN T2

WORK SCHEDULE: 0800-1630-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
08:00	16:30	030	08:00	16:30	030	OFF	OFF	OFF	OFF	OFF	OFF	08:00	16:30	030	08:00	16:30	030	08:00	16:30	030

POSTING COMMENTS :

VACATED BY : STEPHANIE VARNER EMP ID: 6433 ON DATE: 06/27/2025

R0206
BC568846 Milwaukee(WI) Bld Clu
XCPMG0

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 07/02/2025 07:59:34
Page: 14 of 17

JOB ID: 72150012 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR II LDC:13 EG:1=Full Time
Bidding Vacant 01016985 SPBS TOUR II OAK CREEK Clerks -
NonHQ

JOB SLOT COMMENTS: OC PDC-APBS-T2-WU 061

QUALIFICATIONS : SPBS DEXTERITY

SECTION: MMPA/SPBS OPRN T2

WORK SCHEDULE: 0800-1630-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
----------	--------	--------	---------	-----------	----------	--------

From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : BETH BEHLING EMP ID: 8611 ON DATE: 05/30/2025

JOB ID: 73205766 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR II LDC:13 EG:1=Full Time
Bidding Vacant 01016985 SPBS TOUR II OAK CREEK Clerks -
NonHQ

JOB SLOT COMMENTS: OC PDC-APBS-T2-WU 061 (ADDITIONAL F1 STAFFING MOU DATED JULY 27, 2022)

QUALIFICATIONS : SPBS DEXTERITY

SECTION: MMPA/SPBS OPRN T2

WORK SCHEDULE: 0800-1630-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
----------	--------	--------	---------	-----------	----------	--------

From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	08:00	16:30	030	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : MAURICE SISK EMP ID: 152 ON DATE: 05/30/2025

JOB ID: 95635999 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR II LDC:13 EG:1=Full Time
Bidding Vacant 01016985 SPBS TOUR II OAK CREEK Clerks -
NonHQ

JOB SLOT COMMENTS: OC PDC-APBS-T2-WU 061

QUALIFICATIONS : SPBS DEXTERITY

SECTION: MMPA/SPBS OPRN T2

WORK SCHEDULE: 0800-1630-30L-Su-MoS

All schedules display 'service days' according to USPS policy.

Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
----------	--------	--------	---------	-----------	----------	--------

From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
08:00	16:30	030	OFF	OFF	OFF	OFF	OFF	OFF	08:00	16:30	030	08:00	16:30	030	08:00	16:30	030

POSTING COMMENTS :

VACATED BY : Thomas Butler EMP ID: 4539 ON DATE: 05/30/2025

R0206
BC568846 Milwaukee(WI) Bid Clu
XCPMG0

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 07/02/2025 07:59:34
Page: 15 of 17

JOB ID: 71316373 2315-06XX PARCEL POST DIST-MACHINE KP0012 P7 06 TOUR III LDC:13 EG:1=Full Time
Bidding Vacant 01016471 SPBS TOUR III OAK CREEK Clerks -
NonHQ

JOB SLOT COMMENTS: OC PDC-APBS-T3-WU 076

QUALIFICATIONS : SPBS DEXTERITY

SECTION: MMPA/SPBS OPRN T3

WORK SCHEDULE: 1630-0100-30L-Mo-TuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
16:30	01:00	030	16:30	01:00	030	OFF	OFF	OFF	OFF	OFF	OFF	16:30	01:00	030	16:30	01:00	030	16:30	01:00	030

POSTING COMMENTS :

VACATED BY : Milorad Bozovic EMP ID: 9089 ON DATE: 05/30/2025

JOB ID: 95511541 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 LDC:48 EG:1=Full Time
ASSOC
Bidding Vacant 21097734 HOWELL AVE STATION AMC RETAIL
CENTER Clerks -
NonHQ

JOB SLOT COMMENTS: MUST BE WINDOW TRAINED:421 Sales & Services requirement. Per Grievance
Settlement Agreement #79541-25 signed on 05/13/2025.

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION: AMC T2

WORK SCHEDULE: 0700-1600-60L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	07:00	16:00	060	07:00	16:00	060	07:00	16:00	060	07:00	16:00	060	07:00	16:00	060

POSTING COMMENTS :

VACATED BY : Diana Hirt EMP ID: 1749 ON DATE: 04/30/2025

JOB ID: 74465909 2315-11XX GENERAL EXPEDITOR KP0015 P7 07 TOUR II LDC:17 EG:1=Full Time
Bidding Vacant 21103754 GENERAL EXPEDITORS - TOUR 2 LOG OAK
CREEK Clerks -
NonHQ

JOB SLOT COMMENTS: OC PDC-GENERAL EXPEDITOR-T2-WU 068 (CREATED PER SETTLEMENT 76021-25
GHOST POSITION FOR 95608404).

QUALIFICATIONS :

SECTION: MMPA EXPEDITOR T2

WORK SCHEDULE: 0630-1500-30L-Th-FrS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
06:30	15:00	030	06:30	15:00	030	06:30	15:00	030	06:30	15:00	030	06:30	15:00	030	OFF	OFF	OFF	OFF	OFF	OFF

POSTING COMMENTS :

VACATED BY : EMP ID: ON DATE:

R0206
BC568846 Milwaukee(WI) Bid Clu
XCPMG0

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 07/02/2025 07:59:34
Page: 16 of 17

JOB ID: 74485375 2315-11XX GENERAL EXPEDITOR KP0015 P7 07 TOUR II LDC:17 EG:1=Full Time
Bidding Vacant 21103754 GENERAL EXPEDITORS - TOUR 2 LOG OAK CREEK Clerks - NonHQ

JOB SLOT COMMENTS: OC PDC- GENERAL EXPEDITOR-T2-WU 068 (CREATED PER SETTLEMENT 76020-25
GHOST POSITION FOR 95722869).

QUALIFICATIONS :

SECTION: MMPA EXPEDITOR T2

WORK SCHEDULE: 0630-1500-30L-We-ThS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
06:30	15:00	030	06:30	15:00	030	06:30	15:00	030	06:30	15:00	030	OFF	OFF	OFF	OFF	OFF	OFF	06:30	15:00	030

POSTING COMMENTS :

VACATED BY : EMP ID: ON DATE:

JOB ID: 95583074 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:45 EG:1=Full Time
ASSOC

Bidding Vacant 01015565 ROOT RIVER BR OPRNS UNIT ROOT RIVER Clerks - NonHQ

JOB SLOT COMMENTS: CMS Job Slot ID: 8726380
Work Schedule: Sat 0630-1530-60L, Tue - Fri 0915-1815-60L,
Days Off: Sun-MonV.

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION: ROOT RIVER

WORK SCHEDULE: 0630/0915-60L-SU-MOV

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
06:30	15:30	060	OFF	OFF	OFF	OFF	OFF	OFF	09:15	18:15	060	09:15	18:15	060	09:15	18:15	060	09:15	18:15	060

POSTING COMMENTS :

VACATED BY : TAMEIKA EDWARDS EMP ID: 6688 ON DATE: 05/30/2025

JOB ID: 71797210 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR II LDC:45 EG:1=Full Time
ASSOC

Bidding Vacant 01015566 SHOREWOOD BR OPRNS UNIT SHOREWOOD Clerks - NonHQ

JOB SLOT COMMENTS: 421 Sales & Services requirement (V3.9). Per Grievance Settlement
Agreement #79631-25 signed on 06/05/2025

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0500-1400-60L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	05:00	14:00	060	05:00	14:00	060	05:00	14:00	060	05:00	14:00	060	05:00	14:00	060

POSTING COMMENTS :

VACATED BY : Catherine Gehrt EMP ID: 9081 ON DATE: 04/30/2025

R0206
BC568846 Milwaukee(WI) Bid Clu
XCPMG0

HUMAN CAPITAL ENTERPRISE SYSTEMS
VACANCY NOTICE

REQUESTED: 07/02/2025 07:59:34
Page: 17 of 17

JOB ID: 72156629 2320-0003 SALES,SVCS/DISTRIBUTION KP0013 P7 06 TOUR I LDC:45 EG:1=Full Time
ASSOC

Bidding Vacant 00040780 WEST MILWAUKEE CARRIER WEST MILWAUKEE Clerks -
STATION NonHQ

JOB SLOT COMMENTS: Replaces position #71165379.
As per Grievance Settlement #79542-25 signed on 05/13/2025 to change the
position to Level 7 (T-7)

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0330-1230-60L-Su-TuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
03:30	12:30	060	OFF	OFF	OFF	03:30	12:30	060	OFF	OFF	OFF	03:30	12:30	060	03:30	12:30	060	03:30	12:30	060

POSTING COMMENTS :

VACATED BY : KAELE KINCAID EMP ID: 5146 ON DATE: 05/02/2025

JOB ID: 74470762 2320-0004 LEAD SALES & SERVICES KP0013 P7 07 TOUR II LDC:45 EG:1=Full Time
ASSOCIATE

Bidding Vacant 01015777 WESTERN STATION OPRNS UNIT WESTERN Clerks -
NonHQ

JOB SLOT COMMENTS: LEAD SALES & SERVICES ASSOCIATE. This is a replacement position of
70767032 changing the level 6 to Level 7 (T-7) per grievance settlement
#79521-25 signed by the management & Union on 05/08/2025.

QUALIFICATIONS : 421 SALES AND SERVICES (V3.9)

SECTION:

WORK SCHEDULE: 0830-1730-60L-Sa-SuS

All schedules display 'service days' according to USPS policy.

Saturday			Sunday			Monday			Tuesday			Wednesday			Thursday			Friday		
From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk	From	To	Brk
OFF	OFF	OFF	OFF	OFF	OFF	08:30	17:30	060	08:30	17:30	060	08:30	17:30	060	08:30	17:30	060	08:30	17:30	060

POSTING COMMENTS :

VACATED BY : EMP ID: ON DATE:
